

Position Summary

Post Title:	Music Co-ordinator, Waterford Healing Arts (part of Réalta)
Post Status:	Part-time (14 hrs pw), one year fixed term contract
Location:	Centre for Arts + Health, University Hospital Waterford
Reports to:	Assistant Director
Salary:	€32000 per annum pro-rata

Closing date for applications: **Thursday 25 May 2023 at 5pm**

(See Appendix 1 for application process details)

Waterford Healing Arts brings arts experiences to the bedside of patients at University Hospital Waterford (UHW) and other healthcare settings. This extensive arts and health programme offers patients, family members, staff and artists opportunities to engage in high quality participatory programmes and environmental enhancement initiatives. Waterford Healing Arts was established in 1993 and, in 2023, became part of **Réalta**, the National Body for Arts + Health in Ireland. Within Réalta, Waterford Healing Arts offers its programmes and systems as examples of good practice, it pilots new ideas and initiatives, and this invaluable experience and insight informs Réalta's programmes. *(See Appendix 2 for further organisational information)*

Function and overall purpose of the post of Music Co-ordinator

The Music Co-ordinator will be a key member of the Waterford Healing Arts team and will have responsibility for the delivery of the Waterford Healing Arts **Healing Sounds** live music programme to a consistently excellent standard, in healthcare and community contexts in Waterford.

Music is an essential element of the Waterford Healing Arts programme and the role of Music Co-ordinator offers the ideal candidate a wonderful opportunity to work in a rewarding position within a progressive organisation, making a difference to the quality of life of patients, their families and healthcare staff, and enhancing the healthcare environment.

Duties and Responsibilities of the Music Co-ordinator

- Work with the Director and Assistant Director on developing, delivering and evaluating the *Healing Sounds* live music programme.
- Liaise with healthcare partners and other organisations on the planning and delivery of the *Healing Sounds* live music programme.
- Support the *Healing Sounds* panel of musicians in the delivery and evaluation of their work.
- Brief musicians on issues arising, such as health and safety, infection control and ethics.
- Manage the stock of musical instruments.

- Work within assigned budgets.
- Undertake training as required.
- Work in compliance with the Health and Safety and Infection Control standards of the HSE and all relevant policies of Réalta.
- Contribute to the future development of the music and health programme at Waterford Healing Arts.
- Assist the Director and Assistant Director with grant writing and identifying funding opportunities for the music and health programme.
- Provide general support to the wider Waterford Healing Arts programme and Réalta, including representing the organisation at external events, supporting Réalta's national arts and health resource work, when required, and performing other duties as may reasonably arise.

Personal Qualities

Self-disciplined, organised and self-motivating; Ability to work in a team, contributing ideas, supporting team members and taking a lead role on projects as required; Adaptable and receptive to new ideas and initiatives; Ability to work under pressure and manage competing deadlines; Excellent interpersonal skills with an ability to listen, build rapport and communicate with musicians, artists and stakeholders at all levels; Energetic and committed to the ethos, values and ambition of Waterford Healing Arts and Réalta.

Professional qualities:

Essential - Excellent organisational and administration skills; Excellent writing and communication skills; An ability to multi-task and work to tight deadlines; A proven track record in co-ordinating the delivery of complex programmes or projects; Bachelor's Degree/training in a relevant field, i.e. music, arts management or similar related areas etc. While it is not essential for the Music Co-ordinator to be a musician, a keen understanding, appreciation and knowledge of music and the wider arts sector is essential.

Desired - Arts management experience; Experience of working in healthcare contexts or equivalent; An appreciation of the role of music and the arts within healthcare settings and of good arts and health practice, as well as the challenges involved; Master's Degree/further training in a relevant field, i.e. arts management, arts practice or similar related areas etc.

Terms

The starting salary will be €32000 per annum pro-rata with a 3-month probationary period. There is a holiday entitlement of 24 days per annum pro-rata, in addition to public holidays.

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Appendix 1 - Application Process

Please submit the following to Claire Meaney, Director, Réalta by **Thursday 25 May 2023 at 5pm:**

- Letter of application stating your interest in, and suitability for this position.
- Detailed Curriculum Vitae.
- Names, addresses, e-mail addresses and phone numbers of two referees with whom you have had a working relationship.
- Two examples of your professional writing – e.g. press releases, documentation, catalogues, articles, evaluation reports, funding proposals, sponsorship proposals etc.

Completed applications should be submitted by email only to Claire Meaney at ClaireA.Meaney@hse.ie with “Music Co-ordinator Application” in the subject line.

Applications received after the closing date and time will not be accepted.

Interviews will take place in Waterford in the week beginning 12 June 2023.

Réalta is committed to equal opportunities and diversity in its employment policy, practices and procedures.

Réalta is committed to respecting and protecting the privacy of applicants. We collect different kinds of personal data about prospective employees to manage the recruitment process and meet our legal obligations. It is Réalta’s policy that this information is processed in accordance with Data Protection law. Records relating to the recruitment process will be retained for one year.

www.realta.ie | www.waterfordhealingarts.com

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Appendix 2 – Organisational & Programme Information:

About Réalta, the National Body for Arts + Health in Ireland

Réalta develops and delivers a range of arts and health training programmes for artists, healthcare professionals and arts and health managers; Provides access to information, mentoring and advice; Supports networking of arts and health practitioners; and engages with the HSE and other policy makers to increase understanding and support of arts and health practice.

Réalta's core areas of focus are:

- National arts and health training and support
- National advocacy, awareness and sector development
- Waterford Healing Arts
- artsandhealth.ie

Waterford Healing Arts is an extensive arts and health programme delivered at University Hospital Waterford (UHW) and other healthcare settings, offering patients, family members, staff and artists opportunities to engage in high quality participatory programmes and environmental enhancement initiatives. In addition, as part of Réalta, the National Body for Arts + Health in Ireland, Waterford Healing Arts offers its programmes and systems as examples of good practice, it pilots new ideas and initiatives, and this invaluable experience and insight informs Réalta's programmes.

artsandhealth.ie inspires and promotes best practice via sector updates, case studies, commissioned opinion pieces and national and international resources. Additionally, the encyclopaedic resource that is artsandhealth.ie provides a substantial foundation of knowledge, constantly updated, for Réalta.

Together, these activities realise Réalta's mission to lead the development of arts and health in Ireland through support, promotion and advancement, and the demonstration of excellence in artistic delivery.

Réalta is core funded by the Arts Council and the HSE.

About the *Healing Sounds* live music programme

"Music gladdens the heart and makes you feel better" – Patient

Music can be a comfort to people at all stages of life, offering people a positive experience which can make a real difference and help a person to feel 'normal' at a difficult time. The Waterford Healing Arts *Healing Sounds* programme brings live music to the bedside of patients in various healthcare settings to give people a lift, to brighten the atmosphere and to humanise the space.

Through music, Waterford Healing Arts professional musicians, who are trained to work in healthcare settings, help to ease the anxiety and worry often experienced by patients and their families. The programme enhances quality of life by moving the conversation away from the illness, creating new memories and promoting connection.

Healing Sounds has been running for 15 years. It is currently delivered by a team of five musicians, with the support of Waterford Healing Arts staff, in healthcare settings which include the South East Palliative Care Centre, University Hospital Waterford and Waterford Residential Care Centre.

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